

## **AYRE OXFORD INC.**

Professional Real Estate Management  
Accredited Management Organization®(AMO®)



September 9<sup>th</sup>, 2024

Dear Owner(s),

### **Re: Notice of the October 9<sup>th</sup>, 2024, Annual General Meeting; Whitemud Ridge Homeowners Association**

Notice is hereby given to The Members of Whitemud Ridge Homeowners Association of the 2024 Annual General Meeting to be held as follows:

**Date:** October 9<sup>th</sup>, 2024

**Time:** 6:30 p.m. Registration  
7:00 p.m. Meeting

**Location:** Whitemud Creek Community Centre  
951 Ogilvie Blvd NW, Edmonton AB T6K 1K8

For the purpose of discussing items in the attached Agenda

This is your notification that the Annual General Meeting, to review and discuss matters pertaining to Whitemud Ridge Homeowners Association, will be held at the above noted time and place.

If you are unable to attend the meeting, please sign the enclosed proxy, nominating someone of your choice as your proxy, and send it to the Secretary. The ballot may be mailed to the address at the bottom of the page, have it brought to the meeting or emailed to Agnes Brady: [admin@whitemudridgehoa.ca](mailto:admin@whitemudridgehoa.ca). Mailed and emailed ballots should be received by no later than noon on **October 8th, 2024**.

Association fees must be current for voting at the meeting.

The following documents are attached and are also available for download on CondoCafe. Please contact [Agnes Brady](mailto:Agnes.Brady@whitemudridgehoa.ca) at [admin@whitemudridgehoa.ca](mailto:admin@whitemudridgehoa.ca) and register your email to sign up for CondoCafe.

1. Agenda for the 2024 Annual General Meeting
2. Presidents Report including 2025 Budget.
3. Proxy (to be used if a member cannot attend)

The following documents are available for viewing or downloading on the Whitemud Ridge Homeowners Association website or on CondoCafe:

1. Financial Statements for December 31, 2023, Year End
2. Minutes of the **October 4th, 2023**, Annual General Meeting

For your convenience, attached is a Contact Information form, which we ask that you please complete & send via email, fax or mail to [admin@whitemudridgehoa.ca](mailto:admin@whitemudridgehoa.ca) for processing. Note by including your email address on the contact form, will sign owners up for Condo Café. This information is kept in confidence and is very helpful to us in the event of an emergency, or should we need to reach you quickly.

There are three to seven positions available for the upcoming Board of Directors Term. Please send your nominations to Agnes Brady at [admin@whitemudridgehoa.ca](mailto:admin@whitemudridgehoa.ca) if you are interested in being a Board Member. You may also express your interest at the meeting. The Board has struggled to attract new members. Now that we have a new company

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The Whitemud Ridge Homeowners Association  
c/o Ayre & Oxford Inc.  
Suite 203, 13455-114 Avenue, NW  
Edmonton, AB T5M 2E2  
P: (780) 780-448-4984 ext 335 E: [admin@whitemudridgehoa.ca](mailto:admin@whitemudridgehoa.ca)  
W: [www.whitemudridgehoa.ca](http://www.whitemudridgehoa.ca)

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administering the HOA, the workload of Board members is expected to significantly reduce and be limited to oversight and attend a limited number of meetings. We encourage you to volunteer to be part of the Board.

Trusting the above to be in order.

Yours truly,

A handwritten signature in cursive script that reads "Rose M. Evans".

***Ayre & Oxford Inc.***  
***Agents on behalf of Whitemud Ridge Homeowners Association (WRHA)***

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### **Whitemud Ridge Homeowners Association Annual General Meeting October 9<sup>th</sup>, 2024**

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1. Introduction of the Board & Ayre & Oxford Inc. team
2. Call to Order
3. Confirm Quorum (min of 5)
4. President's Report
5. Financial Statements
6. Appointment of Auditor
7. Election of Directors
8. Motion to Terminate the Meeting
9. Questions & Answers

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**GENERAL PROXY**

**WHITEMUD RIDGE HOMEOWNERS ASSOCIATION**

**KNOW ALL PERSONS BY THESE PRESENTS that the undersigned**

**Owner of \_\_\_\_\_ does hereby**  
(address)

**constitute and appoint \_\_\_\_\_ attorney of**

**the undersigned, to vote as the proxy of the undersigned at the**

**Annual General Meeting scheduled for October 9, 2024, including**

**all adjournments thereof, of the Whitemud Ridge Homeowners**

**Association, upon all questions and matters which may come before**

**the meeting.**

**DATE \_\_\_\_\_**

\_\_\_\_\_  
**Name and Signature of Registered Owner**

**Whitemud Ridge Homeowners Association  
Contact Information Form  
FOR MORE INFORMATION ON THE GRANGE HOMEOWNERS ASSOCIATION  
PLEASE VISIT THE WEBSITE AT:  
[www.whitemudridgehoa.ca](http://www.whitemudridgehoa.ca)**

Address including unit number if applicable & Postal Code: \_\_\_\_\_

Account Number: \_\_\_\_\_  
(Please contact [admin@whitemudridgehoa.ca](mailto:admin@whitemudridgehoa.ca) if you do not know your account number, as you will require this information to make your annual Association Fee payments)

Purchase Date: \_\_\_\_\_

**Contact information**

FULL OWNER NAME(S) (Voting Member) as it appears on Land Title Certificate: \_\_\_\_\_

LEGAL DESCRIPTION OF LOT: \_\_\_\_\_ UNIT PLAN# \_\_\_\_\_

HOME PHONE NO.: \_\_\_\_\_ MOBILE NOS.: \_\_\_\_\_

OFFSITE MAILING ADDRESS (if you do not reside at the above noted address):

\_\_\_\_\_  
\_\_\_\_\_

**\*\*Anti-Spam Email Legislation Consent: By providing my email address I am granting permission for Ayre & Oxford Inc. to email me regarding the Whitemud Ridge Homeowners Association.\*\***

EMAIL: \_\_\_\_\_

The information requested is for our records only. In order to ensure confidentiality to all Owners, site staff has been instructed not to provide personal information contained in our files.

**Once completed, please sign and return the form attention to:**  
**Whitemud Ridge Homeowners Association**  
**C/O Ayre & Oxford Inc.**  
**Attn. Agnes Brady**  
**#203, 13455 - 114 Avenue NW**  
**Edmonton AB T5M 2E2**  
**P:780-448-4984 Ext 335 ~ F: 780-448-7297**  
**Email: [admin@whitemudridgehoa.ca](mailto:admin@whitemudridgehoa.ca)**  
**Or [agnes@ayreoxford.com](mailto:agnes@ayreoxford.com)**

**Signature:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_